

TAX RETURN (Income Tax Return)

<Enquiries> Kawaguchi Tax Office Tel: 048-252-5141

〒332-8666 Aoki 2-2-17 Kawaguchi-shi (for Tax Return by mail)

*Note that Kawaguchi Tax Office cannot accept tax return from Feb. 16 to Mar. 16.

e-Tax is convenient! Final tax return from your smartphone or PC using "Tax return making corner" at your home!

•From your smartphone

- ①Get "Riyousha Shikibetsu Bango (User Identification Number)"
- ②My Number Card with "Electronic certificate of user proof"
- ③Smartphone which corresponding to read the "My Number Card"
- ④File at: [www://keisan.nta.go.jp/kyoutu/ky/sm/top#bsctrl](http://www.keisan.nta.go.jp/kyoutu/ky/sm/top#bsctrl)

•From "Myna Portal"

- ①Link to "Outside Site" from the menu of smartphone
- ②Tap and link to "e-Tax"

Users are increasing! Tax return from smartphone

You can easily declare tax return by e-Tax at your home with smartphone and "My Number Card"; not waiting for long time at the site. We hope you can try this time.

"Kakutei Shinkokusho Sakusei (Tax return making) Corner" in English, Chinese 中文简体 中文繁體, Vietnamese (Tiếng Việt), Portuguese and Nepali (नेपाली) are available at:

<https://www.nta.go.jp/taxes/shiraberu/shinkoku/tebiki/2025/foreigner/index.htm>

Main Site for Final Tax Return for Income

SKIP City Address: Kami-Aoki 3-12-18 Kawaguchi-shi

Feb. 16 (Mon) ~ Mar. 16 (Mon) (except Sat., Sun., holiday)
8:30 a.m. ~ 4:00 p.m. But open on Mar. 1 (Sun.)

- Line tickets, distributed on the day, is required to enter. The number of line tickets is limited. You can get a line ticket in advance through LINE of National Tax Agency. (<https://www.nta.go.jp/line>)
- At the venue we basically ask you filing by your smartphone using your "My Number". (Confirm your passwords)

Eligible People

- ①Those who have business income, real estate income, miscellaneous income, capital gains or temporary income and their total income exceed the total of income deduction
- ②Those whose income tax will be refunded if they claim to various deductions (support, life insurance, medical expense etc)
- ③Those who have employment income of more than 20 million yen gross salary
- ④Those who have income of more than 200 thousands yen in addition to the employment income from the companies where year-end adjustments are done
- ⑤Those who have total income over 4,000,000 yen from public pension etc.
- ⑥Those who have taxable income over 200,000 yen excluding miscellaneous income from public pensions.
- ⑦Others: (Those who have carried-over tax losses or stock income)



How to go:

- ①From Soka Stn. West Exit take a bus for "Kawaguchi-eki Higashi-guchi (East Exit)" to the terminal. Take No. 7~9 bus from bus station and get off at "Kawaguchi Shiritsu Koukou (high school)" stop. 5 minutes walk from there.
- ②From Soka Stn. West Exit take a bus for "Hatogaya-eki Higashi-guchi (East Exit)" to the terminal. From West Exit of Hatogaya Stn. take a bus for "Kawaguchi-eki Higashi-guchi (east exit)" and get off at "Kawaguchi Shiritsu Koukou (high school)" stop. 5 minutes walk from there.

* **No parking lot.** Please visit by public transportation.

* We do not accept submissions of completed tax returns or distribute tax return forms.

Site for simple filing tax return

Chuo Kominkan (Sumiyoshi 2-9-1)

Feb. 16 (Mon) ~ March 2 (Mon)
 (except Saturdays, Sundays & holidays)

9:00 a.m. ~ 2:30 p.m.

About 200 people per day. * Accepting time may be changed according to that day's situation.

[Eligible person] At this site only those who have employment income/income from public pension can claim simple reductions (support, life insurance or medical expense).

[Need to bring] ID document, "My Number" certificate, Gensen Choshu-hyo or document to certify your income, documents to certify deductions, tax form from Soka City

Caution) Those who claim tax credit relating housing loans, or those who have business income, real estate income or income from the transfer of land/building/stock, support for the people abroad etc. should

Submit at the SKIP City!

*Chuo Kominkan (Public Hall) cannot accept the inquiries about filing tax.

*Please cooperate to visit by public transportation or bicycles to reduce congestion

Useful Information for Foreign Residents by NPO Living in Japan

<https://sokaliving.p-kit.com> Feb.1, 2026

Filing Municipal/Prefectural Tax

Inquiry: Shiminzei-ka (Taxation Section) Tel. (048) 922-1042

From Feb. 16 (Mon) ~ Mar. 2 (Mon) : Chuo Kominkan (See the map below)

From Mar. 3 (Tue) ~ Mar. 16 (Mon): Taxation Section on the 4th floor of the City Hall

「くらしのInformation」 外国籍市民のためのお役立ち情報
作成: NPO法人 Living in Japan
(市民の立場で草加市国際相談コーナーを運営しています)
Tel. 080-2049-4117

(Caution) This is not income tax return

All the citizens except following people need to file

- ① Those who submit income tax (national tax) return
- ② The person whose income is only from employment and his/her salary payment report from office has submitted to Soka City
- ③ The person whose income is only from public pension of 4,000,000 yen or less, and payment report has submitted.

*The person who will apply for additional deduction except the deduction on "Gensen Choshu-hyo (withholding tax form)" or received pension based on foreign country's law or private pension needs to file.

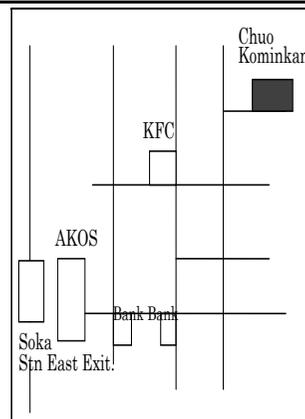
Chuo Kominkan (Address: Sumiyoshi 2-9-1)

Feb. 16 (Mon) ~ Mar. 2 (Mon) 9:00 a.m. 3:30 p.m.

(except Saturdays, Sundays & holidays)

- * Accepting date is different from the date for Final Tax Return.
- * Open hours may be changed according to that day's congesting situation.

〈Map〉



10 minutes waldk from Soka Stn East Exit

- * Chuo Kominkan (Public Hall) cannot accept the inquireis about filing tax. Call to Shiminzei-ka (Taxation Section)
- * Please cooperate to visit by public transportation or bicycles to reduce congestion

< Convenient Filing by Postal-mail >

Mail to : 〒340-8550 Shimin Zei-ka, Soka City Hall,
Takasago 1-1-1, Soka City

- You can submit the return tax form by postal mail which makes you free from a burden of waiting for a long time at the site for tax return.
- If you don't have a tax form, ask the Shiminzei-ka (Taxation Section) in the City Hall.

< Necessary things >

- ① Municipal/prefectural tax form
- ② Copy of ID document
- ③ Copy of the documents to certify your 'My Number'
- ④ Document to certify your income like a Gensen Choshu-hyo (withholding tax form) from your company
- ⑤ Certificate paper for reduction etc.

If you need further information or support for filing tax return in your languages, call or vist "Intercultural Information Corner" at the City Hall. Tel. 048-922-2970
Mon., Wed. and Fri.; from 9:00 am to 5:00 pm

Necessary things (for income tax return & municipal/prefectural tax return)

【For income tax return, municipal/prefectural tax report】

- Personal identification documents
- "My Number Card (plastic)" or document to certify "My Number"
- Gensen Choshu-hyo of 2025's income or public pension
- Certificates or Meisai-sho for each deduction
- Tax form if you received from Soka City (form is available at the site)
- Documents certifying your other income for tax report
- Individual Number ("My Number") of your family members (whose income was 480,000 yen or less) of same household when you apply for tax deduction for dependants.
- Shogai-sha Techo (Certificate for the people with disabilities)
- * Approval Certificate of the 1st to 5th level of Needed Long-Term Care from Kaigo Hoken-ka

【For income tax return】

- Personal identification documents
- "My Number Card " or document to certify "My Number"
- Gensen Choshu-hyo of 2025's income or public pension
- Certificates or Meisai-sho for each deduction
- "Riyousha Shikibetsu Bangou (User Identification Number)"
- Bankbook in the name of the person (* in case of receiving refund)
- If you have business income or real estate income, completed "Aoiro Shinkoku Kessan-sho (Blue return account statement)" or "Shushi Uchiwakesho (Payment itemized statement)".

【For municipal/prefectural tax report】

- If a representative is not a family member of the same household or a legally appointed representative, a proxy letter is necessary.
- Account book, Shiharai-choshou (payment record), receipts etc. if you have business income or real estate income

<For a person who applies medical expense reduction>

Please visit the site with previously prepared 'Iryou-hi-koujo Meisai-sho (detailed statement for medical expense deduction)' or 'Detailed statement for Self Medication Tax System'; NOT the receipts instead of the detailed statement. You can download the above statement forms at:
https://www.city.soka.saitama.jp/cont/s1303/010/030/010/040/010/Iryouhi_keisanmeisai.pdf

* Those who are non-taxable for income or municipal tax and prefectural tax are not eligible and cannot receive tax deduction or refund.

<For a person who applies "Furusato Nouzei">

In case of a person, who submitted "Furusato Nouzei One-stop Tokurei", file tax return of income, city/prefectural tax; a person need to file including donation amount of "Furusato Nouzei One-stop Tokurei" to claim deduction for donatation.