

# INQUIRIES

If you have any questions or concerns about enrollment procedures or your life as an APU student, please feel free to contact the appropriate office as shown below

| Nature of Inquiry                                                                                                                                                                                                                                                                                                | Office in Charge                                                           | Telephone                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Enrollment Procedures                                                                                                                                                                                                                                                                   | Office of Domestic Admissions                                              | [TEL] 0977-78-1120 (9:00 am-5:30 pm except Sat, Sun and national holidays)<br>[FAX] 0977-78-1199<br>[E-mail] apumate@apu.ac.jp<br>[URL] https://www.apumate.net                                                                                                                                                                                                                                                         |
| <input type="checkbox"/> Pre enrollment education<br><input type="checkbox"/> Placement Tests (English, Japanese)<br><input type="checkbox"/> Courses after enrollment<br><input type="checkbox"/> IT support after enrollment                                                                                   | Academic Office                                                            | [TEL] 0977-78-1122<br>0977-78-1101 (Off-campus Study Program)<br>9:00-16:30 (excluding weekends and holidays)<br>[E-mail] apunmk@apu.ac.jp (Pre enrollment education)<br>cleac@apu.ac.jp (Placement Tests)<br>acsubmit@apu.ac.jp (Post enrollment education)<br>common-p@apu.ac.jp (Transfer students)<br>[IT Support]<br>https://forms.office.com/r/BVb6EmQPGW                                                         |
| <input type="checkbox"/> Student Life Support <ul style="list-style-type: none"> <li>• Leave of Absence, Reinstatement</li> <li>• Visa</li> <li>• Certificate/Transcripts</li> <li>• Scholarships</li> <li>• Health Clinic</li> </ul>                                                                            | Student Office                                                             | Initiatives to Ban Smoking on Campus<br>[TEL] 0977-78-1124 (Student Life Support)<br>0977-78-1126 (Counseling Room)<br>9:00-17:30 (excluding weekends and holidays)<br>[E-mail] apustu1@apu.ac.jp (Student Register)<br>stuvisa@apu.ac.jp (Visa)<br>shoumei@apu.ac.jp (Certificate/Transcripts)<br>apusch@apu.ac.jp (Scholarships)<br>djasso@apu.ac.jp (JASSO Domestic Student)<br>counseli@apu.ac.jp (Counseling Room) |
| <input type="checkbox"/> Extracurricular Activities Support <ul style="list-style-type: none"> <li>• Local exchange, homestay</li> <li>• Clubs, circle activities, projects</li> <li>• Multicultural Week</li> <li>• Others</li> </ul> <input type="checkbox"/> Study Abroad Programs (Off-Campus Study Program) | Outreach Research Office                                                   | [TEL] 0977-78-1104 (Off-campus Study Program)<br>9:00-17:30 (excluding weekends and holidays)<br>[E-mail] stueca@apu.ac.jp (Extracurricular Activities)<br>[URL] https://www.apu.ac.jp/studentsupport/<br>https://www.apu.ac.jp/academic/<br>https://www.apu.ac.jp/abroad/<br>programs/(Off-campus Study Program)                                                                                                       |
| <input type="checkbox"/> AP House <ul style="list-style-type: none"> <li>• Moving into AP House</li> <li>• Residence support</li> <li>• Rent, moving out from AP House</li> </ul>                                                                                                                                | AP House Team                                                              | [TEL] 0977-78-1901 (9:00 am-5:30 pm except Sat, Sun and national holidays)<br>[E-mail] aph-mi@apu.ac.jp (For AP House entry inquiries)<br>ssc_bo@apu.ac.jp (For general AP House related inquiry)<br>aphcreo@apu.ac.jp (For AP House rent related inquiries)                                                                                                                                                            |
| <input type="checkbox"/> Tuition                                                                                                                                                                                                                                                                                 | Office of Institutional Planning                                           | [TEL] 0977-78-1112 (9:00 am-5:30 pm except Sat, Sun and national holidays)<br>[E-mail] adgaku@apu.ac.jp                                                                                                                                                                                                                                                                                                                 |
| <input type="checkbox"/> APU Domestic Student Support Association                                                                                                                                                                                                                                                | APU Domestic Student Support Association Office (Outreach Research Office) | [TEL] 0977-78-1136 (9:00 am-5:30 pm except Sat, Sun and national holidays)<br>[E-mail] apu-fubo@apu.ac.jp<br>[URL] http://www.apu.ac.jp/apufubo/                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> APU Alumni Association                                                                                                                                                                                                                                                                  | APU Alumni Association Office (Outreach Research Office)                   | [TEL] 0977-78-1136 (9:00 am-5:30 pm except Sat, Sun and national holidays)<br>[E-mail] apualumn@apu.ac.jp<br>[URL] http://www.alumni.apu.ac.jp/ja/                                                                                                                                                                                                                                                                      |
| <input type="checkbox"/> New Student Orientation Seminars                                                                                                                                                                                                                                                        | The office in charge differs depending on the content.                     | [URL] https://www.apu.ac.jp/studentsupport/orientationinfo/<br>https://en.www.apu.ac.jp/studentsupport/orientationinfo/                                                                                                                                                                                                                                                                                                 |

If you are unsure which office to contact, please feel free to inquire at the Office of Domestic Admissions (telephone 0977-78-1120).